

## Overview of KS3 and KS4 Careers offer in addition to Careers lessons

	Year 7 (in addition to 6 periods of timetabled Careers lessons per year)	Year 8 (in addition to 6 double periods of timetabled Careers lessons per year)	Year 9 (in addition to 10 periods of timetabled Careers lessons per year)	Year 10 (in addition to 10 periods of timetabled Careers lessons per year)	Year 11 (in addition to 8 periods of timetabled Careers lessons per year)
<b>Autumn term</b>	Look@myjob tutor sessions	Look@myjob tutor sessions  Career focused assembly	Look@myjob tutor sessions  Financial Awareness Day	Look@myjob tutor sessions	Look@myjob tutor sessions  Internal careers interviews begin  Post 16 Pathways tutor sessions  Mock interviews day
<b>Spring term</b>	Look@myjob tutor sessions  National Apprenticeship & Careers week registration sessions	Look@myjob tutor sessions  National Apprenticeship & Careers week registration sessions	Look@myjob tutor sessions  National Apprenticeship & Careers week registration sessions  Careers/HE Fayre with access to over 60 employers and 40 universities	Look@myjob tutor sessions  National Apprenticeship & Careers week registration sessions  Careers/HE Fayre with access to over 60 employers and 40 universities	Look@myjob tutor sessions  Careers/HE Fayre with access to over 60 employers and 40 universities  Benefits of Higher Education talk  National Apprenticeship & Careers week registration sessions
<b>Summer term</b>	Look@myjob tutor sessions  National Volunteering week tutor session	Look@myjob tutor sessions  National Volunteering week tutor session	Look@myjob tutor sessions  Enterprise day  National Volunteering week tutor session	Work experience week  Interview skills workshop  National Volunteering week tutor session	

## Overview of KS5 Careers offer

	Year 12	Year 13
<b>Autumn half term 1</b>	<p>Introduction to the team and their roles.</p> <p>Careers Enrichment sessions: Changing labour market and employability skills and Starting your research into university courses</p>	<p>Individual support given to early entry students to complete their applications before the October deadline. All students to have minimum of 2 interviews with Head of Higher Education.</p> <p>Alumni Careers Day to provide sessions on the labour market volunteering and networking as well as an opportunity to speak to industry professionals in a range of careers.</p> <p>Head of Careers to interview all Yr 13 students who are unsure about their destination and create regular meeting strategy</p> <p>Head of Careers to interview all students seeking employment after A levels to discuss plans for application support and interview preparation.</p>
<b>Autumn half term 2</b>	<p>Students to complete an early screening form to give initial suggestions as to their destination choices.</p> <p>All Yr 12 to be offered an application form screening process and mock interview situation with outside providers</p> <p>Careers Enrichment sessions: Changing labour market and employability skills and Starting you research into university courses</p>	<p>UCAS support for standard entry students with their applications to ensure they meet the January deadline</p> <p>Head of Higher Education to arrange two practice interviews for all early entrants, one general interview followed by one subject specific interview</p> <p>MMI practice session for potential Medicine applicants.</p> <p>Head of Higher Education to provide ongoing support for interviews for all university subjects</p> <p>Head of Careers to organise external careers support interviews if needed</p>
<b>Spring half term 1</b>	<p>Careers Fayre/Higher Education Fayre which provides students with access to over 40 universities &amp; over 60 employers alongside specific talks on the entry process, various university courses and career areas</p> <p>Outside speakers on a variety of HE/Careers topics including Applying to Competitive Universities and Courses</p> <p>Students interested in early entry to sit the early entry pre-test</p> <p>Head of Careers to begin conducting Yr 12 careers interviews</p>	<p>Head of Higher Education to provide ongoing support for interviews for all university subjects</p> <p>Head of Careers to meet with all gap year students to discuss plans for next year</p> <p>Head of Careers to organise CV writing, assessment centres and interview skills workshops for job seekers.</p>

	<p>Head of Higher Education to begin to meet with potential Early Entrants in Yr 12</p> <p>Careers Enrichment sessions: Apprenticeships and Starting your research into universities</p>	
<b>Spring half term 2</b>	<p>Registration talks on what extra-curricular activities to do in order to support your university application</p> <p>Head of Careers to continue conducting Yr 12 careers interviews</p> <p>Careers Enrichment sessions: Apprenticeships, Starting your research into universities, Networking and LinkedIn and How to make the most of an Open Day</p>	<p>Head of Higher Education to provide ongoing support for interviews for all university subjects</p> <p>Head of Careers to provide ongoing support for jobseekers and practice interviews</p>
<b>Summer half term 1</b>	<p>Departments to begin providing HE support to their students through extension sessions and reading lists</p> <p>Careers Enrichment sessions: Writing CVs and How to make the most of an Open Day</p>	
<b>Summer half term 2</b>	<p>Head of Higher Education to lead sessions on and logging on to UCAS</p> <p>Ongoing support for entry tests including TSA, STEP, MAT, PAT, ELAT and ENGAA</p> <p>Y12 receive predicted grades</p> <p>All Yr 12 to be offered a CV screening process and mock interview situation with outside providers</p> <p>Careers Enrichment sessions: Personal statement support, Student Finance and Student Experiences</p>	

In addition all students in the sixth form will be offered:

- Access to guest speakers in a variety of careers
- Access to ongoing support from departments regarding careers and university applications
- Careers interviews at their request at any point in the year