

## Using What'sApp Group Chats

Group Chat lets you chat with up to 256 people at once. It's a great way to stay in touch with family, friends or colleagues. Learn more about Group Chat features below:

### Adding participants

You must be a group admin to add participants to an existing Group Chat. A group can have 256 participants. You do need to have the contact added to your contact list before you can add them to the group chat.

To add participants:

Go to the group in WhatsApp.

Tap the title of the group.

Scroll down and tap Add Participants.

Search for or select contacts to add to the Group Chat.

Tap Add to confirm.

### Inviting to Groups via Links

If you are the group admin, you can invite people to join a group simply by sharing a link with them. This seems to be if the individual is not already on WhatsApp.

To share a group invite link:

Go to the group in WhatsApp.

Tap the title of the group.

Tap Group Invite Link.

Tap to share the link within WhatsApp or to another app.

### Removing participants

You must be a group admin to remove participants from an existing Group Chat. To remove participants:

Go to the group in WhatsApp.

Tap the title of the group

Scroll down to the list of participants  
Tap the participant you wish to remove.  
Tap Remove {participant} in the menu.

### Assigning administrators to a group

Any admin in the group can make a participant an admin. A group can have an unlimited number of admins. To make a participant an admin:

Go to WhatsApp.  
Tap the title of the group.  
Scroll down to the list of participants  
Tap the participant you wish to make as an admin.  
Tap Make Group Admin.

### Changing the group subject

Any of the group's participants can change its subject. To do so:

Go to the group in WhatsApp.  
Tap the title/subject of the group.  
Tap the group subject.  
Enter a new subject for the group, then tap Save.