



SIR THOMAS RICH'S
GLOUCESTER

August 2026

Dear Candidate

ENQUIRIES ABOUT A-LEVEL EXAMINATION RESULTS (POST RESULTS SERVICES)

The Examination Boards have rigorous checks to ensure that their marking and grading procedures are of the highest standards. If a mistake is made, it is invariably detected and corrected well before results are published.

However, if you feel that you have been awarded a grade which is inexplicable and you are confident there must be an error and would like to query it, you may request that the Examination Board checks your marks. Please note, it is not recommended to do this if you are more than 4 marks away from the next grade boundary up. In our experience it is also very rare for any improvement for Maths and Science subjects. The following levels of checking can be requested; costs are refunded only if the overall grade is improved.

Service Number	Description
1	Clerical check on the marks credited to each component (10 calendar days)
2	Review of marking of all externally assessed components (20 calendar days) or Review of marking Priority Service 2 (awarding bodies conduct as a priority -15 calendar days)

Service 1 is, in our experience, unlikely to result in any change of grade. Service 2 is the most commonly requested.

The closing date for requests for Priority Service 2 enquiries is 15 August 2026 **(if university places are in jeopardy)** as universities only tend to hold places whilst checks are being done until 30 August. For all other non-priority enquires the closing date is 21 September 2026.

Charges for these post-results services vary across the Examination Boards. Costs can range from £9.70 to £14.00 for Service 1 and between £51.95 and £83.50 for Service 2 (including Priority Service 2) **for each component (paper)**. Please see the attached *Deadlines, fees and charges* document for more details on specific costs per service, per exam board. The *JCQ Post Results Service 2026* Infographic is also attached to provide a quick guide to candidates.

If you wish to submit a Priority Service 2 request, then you must ideally come into school on Results Day (parents cannot do this on a candidate's behalf). You should see a member of the Senior Leadership Team or relevant Head of Department in person. You will then be advised of the procedure for completing this enquiry and for making an appointment to see Mrs J Tyler (our Examinations Officer) who will be available on Thursday 13 and Friday 14 August between 10.00am – 4.00pm. These appointments are only for students for whom a university place is affected by the result of an enquiry. If it is impossible for you to attend in person, then in exceptional circumstances, you may email our Exams Officer (jrt@strs.org.uk) to facilitate a Priority Service 2 request for you.

Headteacher: Matthew Lynch BA (Hons), NPQH

Oakleaze, Gloucester GL2 0LF info@strs.org.uk www.strschool.co.uk 01452 338400
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Please ensure that you bring the following to your face-to-face appointment if required:

- A signed Review of Results request, consent and payment form (available on Results Day in the LRC, a copy is also on SharePoint and the School's website [About our Sixth Form – Sir Thomas Rich's School \(strschool.co.uk\)](#))
- A copy of your Statement of Results (which will specify the Examination Board, subject code, candidate number etc)

Payment for Review of Results should be made online via ScoPay.

Please note that any Priority Service 2 requests after **15 August** may not be completed by the Boards before the end of August and the outcome may be received after the date required by a university to confirm your place.

All other Service 2 enquires (i.e. those which do not affect a university place) should be submitted to Mrs J Tyler after the start of term and before 21 September. This can be done via email (exams@strs.org.uk). Please ensure you attach a copy of the Review of Results request, consent and payment form (available via SharePoint by the student and the school website [About our Sixth Form – Sir Thomas Rich's School \(strschool.co.uk\)](#) with your email enquiry and that you are specific on which components (papers) you would like to be reviewed. Please do not email Mrs Tyler requesting a Review of Results unless you are less than 4 marks away from the next grade boundary and until you have approached a member of staff and received advice on whether this is advisable for any given subject. The name of the staff member you have discussed this with must be entered on your form.

It is important to understand that there is no grade protection for clerical re-checks, review of marking or any subsequent appeal. This means that your marks and subject grades may be confirmed or raised **or lowered as a result. It is for this reason that only candidates may request these services.**

It is possible to request a copy of the marked examination papers for A-level examinations (excluding speaking exams, recordings, coursework components) for checking by a Head of Department. I should stress that marking procedures are tightly controlled, with several checks built into the system, and hence any mistake would be picked up before a grade is awarded. However, **if you are considering a normal Service 2 and wish to see a priority photocopy of your script, you must lodge your request with Mrs J Tyler by 4.00pm on 14 Sept.** Copies of scripts will be sent to schools in 7 calendar days from the date of application. (This is too late for use in Priority Service 2 enquiries.) Requests for the return of original scripts should be lodged with the Examinations Officer (Mrs J Tyler) by 21 September.

Original scripts may also be requested to support teaching and learning in future years; these will not be requested until outcomes have been returned for Review of results. We ask all students to sign an Access to Scripts form once they have collected their results to either give/refuse permission for staff to access scripts. These cannot be used in any enquiry about results.

The Examination Boards prohibit the showing of scripts or photocopies to anyone outside immediate family. However, teachers may use them for teaching and learning purposes.

I wish you all the very best for the next step in your education and career.

Yours sincerely



Matthew Lynch
HEADTEACHER

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